

GLENVALE CONDOMINIUM ASSOCIATION AUTHORIZATION AGREEMENT FOR DIRECT DEBIT

The direct debit program is the easy, no-cost, set-and-forget method of payment and is highly encouraged. Glenvale Condominium automatic payments will be run on the 8th of each month.

- Complete **ALL** of the below information.
- Including a voided check is not required, but recommended to confirm your account number.
- Sign and date the form.
- Submit form and check according to directions at bottom of page.

Your Bank or Depository _____ Branch/Location _____

City _____ State _____ Zip Code _____

Routing # (located at the bottom of check) _____

Bank Account # _____ Glenvale Account # GCA- _____

Name(s) _____

Address _____

Phone Number (H) _____ (Cell) _____

SIGNED _____ DATE _____

SIGNED _____ DATE _____

- Scan both the completed form and voided check and email to tshoefstall@sequoiamgmt.com or charmon@sequoiamgmt.com

OR

- Mail the completed form and voided check to Sequoia Management Company, Attn: Glenvale Condo, 13998 Parkeast Circle, Chantilly, VA 20151.